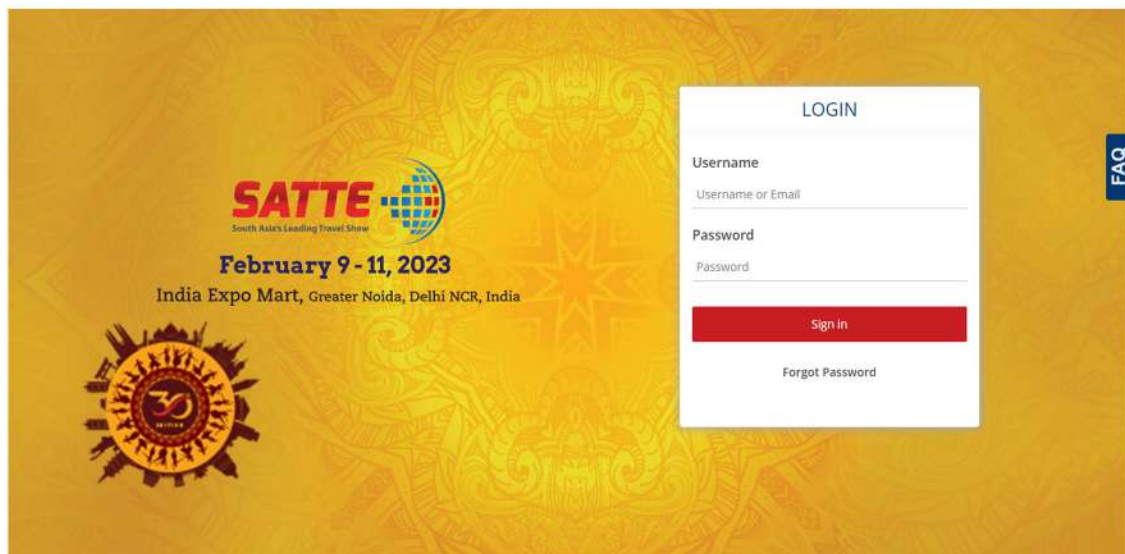
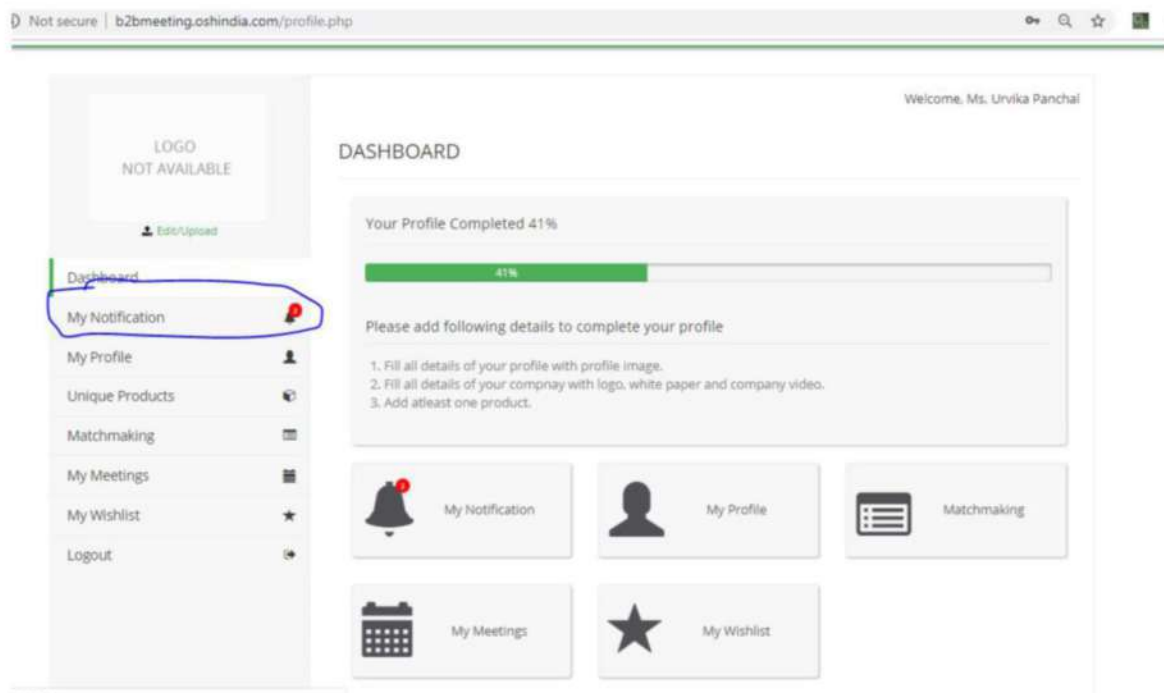


B2B Meeting – Process Flow

Step 1: Click on the link given in the email to login on the B2B Platform. Enter the username and password given in the email on the login page to access the platform.



Step 2 : You will see the below page screen, once you login with your credentials. Click on the notifications tab to check the number of pending meetings



B2B Meeting – Process Flow

Step 3 : You will see the pending meeting request details in this tab. Click on the icon near the meeting detail to accept the meeting request.

Welcome, Ms. Urvika Panchal

LOGO NOT AVAILABLE

Dashboard

- My Notification
- My Profile
- Unique Products
- Matchmaking
- My Meetings
- My Wishlist
- Logout

NOTIFICATIONS

- Mr. Prasad Rai sent you meeting request.
- Sushilkumar Sharma sent you meeting request.

TOTAL MEETINGS

100% Pending, 0% Approved, 0% Unapproved

Step 4: Once you click on the icon, you will get the below tab where you can accept, decline or reschedule the meeting request as per your preference and availability. You can also check the profile details of the Exhibitor/Visitor who has sent you the meeting request by clicking on the name

Welcome, Ms. Urvika Panchal

LOGO NOT AVAILABLE

Dashboard

- My Notification
- My Profile
- Unique Products
- Matchmaking
- My Meetings
- My Wishlist
- Logout

Accept **Cancel** **Reschedule**

Meeting With

Mr. Prasad Rai (UBM) | Ms. Urvika Panchal (Business Development / Sales) Ubm India Pvt Ltd

Meeting Detail

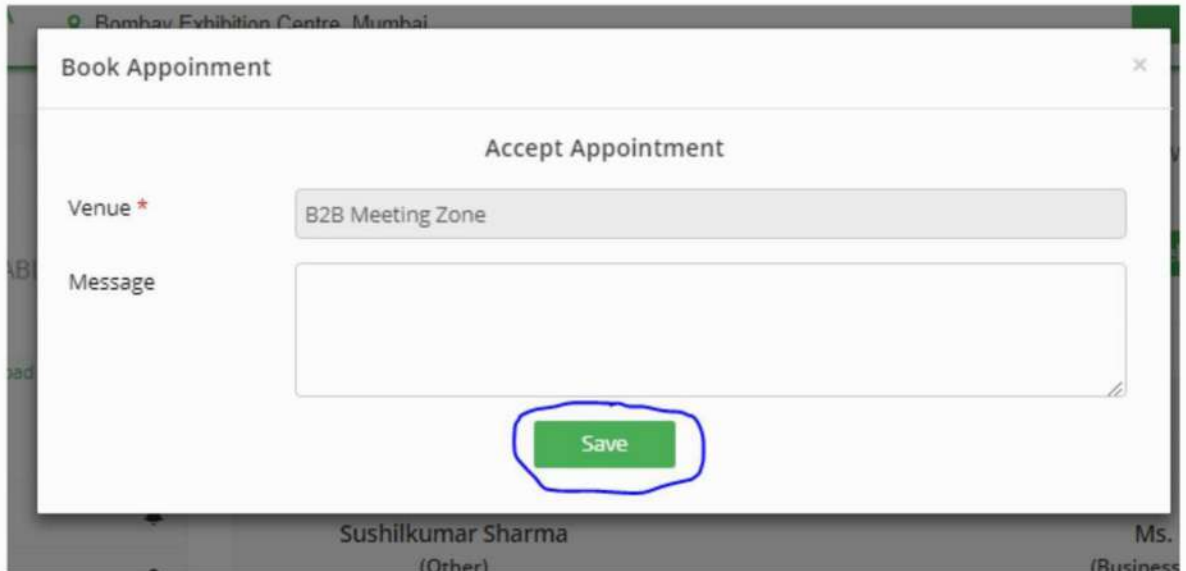
📅 : 29th November 2018 | ⌚ : 01:00 PM | 📍 : B2B Meeting Zone

Conversation

21st November 2018 01:11:33 | Mr. Prasad Rai sent meeting request to Ms. Urvika Panchal
Message : Test Meeting

B2B Meeting – Process Flow

Step 5: Once you click on Accept, you will see the below tab. Click on Save to Proceed with the meeting and the person who has sent you the request will get the notification. Your meeting is set now for the scheduled time



Bombay Exhibition Centre, Mumbai

Book Appointment

Accept Appointment

Venue * B2B Meeting Zone

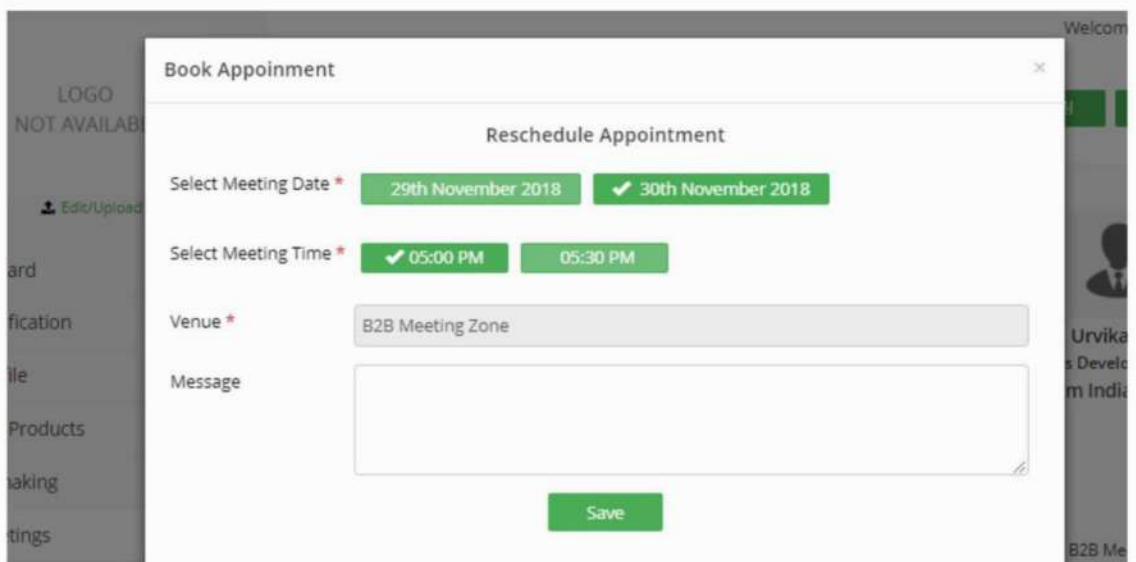
Message

Save

Sushilkumar Sharma (Other) Ms. (Business)

Step 6 : If you click on Cancel, you will get a similar tab as shown in Step 5 and you need to follow the same process and send a personalized message if any

Step 7: If you click on Reschedule, you will get the below tab to select a suitable date with the time slots available. You can proceed with the preferable time slot and select it. The Exhibitor/Visitor will get a notification on the same, once he/she accepts the slot the meeting is scheduled.



LOGO NOT AVAILABLE

Book Appointment

Reschedule Appointment

Select Meeting Date * 29th November 2018 ✓ 30th November 2018

Select Meeting Time * ✓ 05:00 PM 05:30 PM

Venue * B2B Meeting Zone

Message

Save

WELCOME

Urvika Development India

B2B Me

B2B Meeting – Process Flow

Step 8: Once you are done with accepting of the pending meeting , you can check and update your profile by clicking here so that more people can find you and connect with you.

Attendee Type: Visitor

Name : Mr. Prasad Rai **Designation :** N/A

Email Id : Prasad.Rai@ubm.com **Phone No. :** 7777777777

Interested in :

Interested in Designation: N/A

Profile Detail : N/A

COMPANY PROFILE Edit

Company : UBM **Website :** N/A

Business Type :

Address : N/A

City : N/A **State :** N/A

Country : India

Company Detail: N/A

Company Video: N/A

Step 9: If you wish to connect to people, click on matchmaking and the tab will feature the profiles that match with your interests. You can fine tune your search by clicking on different search criteria's that are available for your reference. Click on view to check the profile details and Appointment to set up a meeting. You can set up a meeting by following the Step 7

B2B Meeting – Process Flow

LOGO NOT AVAILABLE

[Edit/Upload](#)

- Dashboard
- My Notification
- My Profile
- Unique Products
- Matchmaking**
- My Meetings
- My Wishlist
- Logout

Mr. Ramandeep Singh Kapoor ☆
Kapoor International
CEO/ VP/ Director/ GM level
Business Types
Personal Protection Equipme...
[View](#) [Appointment](#)

EXHIBITOR

Safe vell
Protecting you at work
Business Types
Personal Protection Equipments
[View](#) [Appointment](#)

EXHIBITOR

Mr. Gaurav Dhanuka ☆
Acme Safetywears Limited
Business Development / Sales
Business Types
Personal Protection Equipments
[View](#) [Appointment](#)

EXHIBITOR

Mr. Manmohan Singh ☆
Gee Kay Safety Products
CEO/ VP/ Director/ GM level
Business Types
Personal Protection Equipme...
[View](#) [Appointment](#)

EXHIBITOR

Mrs. Iqbal Kaur ☆
Gee Kay Safety Products
Product / Project Management
Business Types
Personal Protection Equipme...
[View](#) [Appointment](#)

EXHIBITOR

Mr. Mahesh Khosla ☆
Rohnil Products
Business Development / Sales
Business Types
Personal Protection Equipme...
[View](#) [Appointment](#)

EXHIBITOR

Mr. Amit Banerjee ☆
Kamero Technosys Ltd.
Business Development / Sales
Business Types
Safety Accessories & Uniforms
[View](#) [Appointment](#)

EXHIBITOR

Mr. Stuart Naylor ☆
NEBOSH
CEO/ VP/ Director/ GM level
Business Types

EXHIBITOR

Nitin Tiwari ☆
Acme Universal Safezone 9 P...
Business Types
Personal Protection Equipments

EXHIBITOR

Book Appointment

Select Meeting Date * 29th November 2018 30th November 2018

Select Meeting Time * 10:30 AM 11:00 AM 11:30 AM 12:00 AM
 12:30 PM 01:30 PM 02:00 PM 02:30 PM
 03:00 PM 03:30 PM 04:00 PM 04:30 PM
 05:00 PM 05:30 PM

Venue *

Message *

[Send](#)